

HERRIN

Community Unit School District No.4

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HERRIN COMMUNITY UNIT SCHOOL DISTRICT NO. 4

NOTICE OF VACANCY

Lead Cook

REQUIRED MINIMUM QUALIFICATIONS:

To be considered for this position, knowledge of the USDA Federal Nutrition Standards for school lunches, prior experience in managing a school cafeteria, including menu planning, food purchasing, commodity ordering, developing daily production records, maintaining inventories, etc., **will be required.**

Food Service Sanitation Manager and Food Handler Certification is required.

The successful applicant must possess the necessary skills for supervising personnel and interacting with the administration, cafeteria employees and sales representatives.

TERMS OF EMPLOYMENT:

9.5-month position, academic school year.

SALARY:

Salary and benefits to be set by the Board of Education based on experience and qualifications of the successful applicant.

APPLICATION DEADLINE:

The Administration will consider requests for reassignment from Herrin Unit #4 employees and requests from new applicants. All applications must be submitted no later Friday, August 31, 2018. All applications should be clearly marked "Lead Cook."

DIRECT APPLICATIONS/QUESTIONS TO:

Written applications (resumes and reference letters may be attached) should be submitted to Mrs. Cassie Burgess, Herrin CUSD No. 4, 500 North Tenth Street, Herrin, IL 62948.

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