

McKinney-Vento Homeless Education of Children and Youth Program

District Name: _____		
Address: _____	City, State, Zip Code: _____	Phone: _____
Fax: _____	Liaison Name(s): _____	
Liaison address: _____	Liaison Email _____	Liaison Phone: _____

The Illinois State Board of Education is responsible for the administration and supervision of all McKinney-Vento programs, whether or not the district receives funds under Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act. The purpose of this assessment is to monitor regulatory compliance of educational services to homeless children and youth in the district/service area.

REGULATORY COMPLIANCE NCLB (2001) Title X, Part C: McKinney-Vento Homeless Assistance Act, Title VII, Subtitle B	Comments/Details	Compliance Status	
		YES	NO
Liaison			
1. Do you have a trained McKinney-Vento (MKV) district liaison?			
2. Date of last training attended:			
Liaison Duties			
1. Explain your process for identifying students. Please provide a copy of your registration forms			
2. Are McKinney-Vento students enrolled immediately?			
3. Explain how you determine the services a student needs.			
4. What is the protocol with parents?			
5. Are posters and brochures displayed?			
6. Have you provided professional development for any of your staff? What format was the training? Provide sign in sheets, agendas, or copies of email or handouts. Must be done annually.			

Identification and Reporting		YES	NO
1. Who enters data into the Student Information System (SIS)?			
2. Is it entered monthly, weekly, as enrolled?			
3. How do you check to ensure accuracy?			
4. Have you or the data entry person received SIS training from ISBE?			
Student Rights		YES	NO
Homeless children and youth:			
1. Are allowed to enroll immediately without all necessary documents			
2. Are eligible for the Free Lunch program			
3. Must have all allowable fees waived			
4. Must be offered assistance to obtain necessary records			
5. Are allowed to attend the school of origin			
Transportation: In district or out of district		YES	NO
1. Do you have any MKV students for which you are providing transportation to school of origin?			
2. What methods of transportation are you providing your MKV students? (In district and out)			
Pre-School		YES	NO
1. Is your district the administrator or fiscal agent of a Pre-K program?			
2. If so, how many students are enrolled in the program? How many have been identified as MKV?			
3. What are your MKV identification procedures?			

Dispute Resolution		YES	NO
1. Have you had a Dispute Resolution in your district?			
2. Are MKV students enrolled in school pending outcome of the dispute?			
Policies and Procedures			
Please review your enrollment documents and board policies to ensure there are no barriers for McKinney-Vento students. Documents should allow for easy identification. Please provide copies of these documents.		YES	NO
1. Included in school board policy?			
2. Included in enrollment documents?			
3. Included in student and staff handbook, etc?			
4. Website has MKV liaison information that is easily located?			
Title I: Part A			
1. How much is your set-aside for McKinney-Vento students?			
2. How much have you used this school year?			
3. What have you used the set-aside money for?			
Coordination with Community:			
List agencies your district works closely with:			
Current SIS Numbers			
K-12:	Preschool:		
Comments:			

Monitoring Results:

I certify that I have been given a copy of the monitoring document and agree with the results:

Name of attendee-PRINT

Signature of attendee

Date

Name of attendee-PRINT

Signature of attendee

Date

Name of attendee-PRINT

Signature of attendee

Date

Name of attendee-PRINT

Signature of attendee

Date

McKinney-Vento Program Director-PRINT

Signature of Program Director

Date