

**Regional Office of Education School Safety Drills Report**

(as required by P.A. 94-0600, P.A. 95-1015 & P.A. 98-0048)

This form must be completed and kept with your records to be reviewed at the annual safety plan review meeting and by the Regional Office staff at next year’s annual inspection. **All listed drills are required**

District: \_\_\_\_\_ Building: \_\_\_\_\_

**Three Fire Drills (one drill requires participation of fire department this requirement can only be waived by mutual agreement)**

- Date of fire drill \_\_\_\_\_  
 Yes \_\_\_\_ No \_\_\_\_ Fire department participated in drill
- Yes \_\_\_\_ No \_\_\_\_ Fire department certified drill (required if fire department participated)  
 Fire official’s signature \_\_\_\_\_
- Date of fire drill \_\_\_\_\_  
 Yes \_\_\_\_ No \_\_\_\_ Fire department participated in drill
- Yes \_\_\_\_ No \_\_\_\_ Fire department certified drill (required if fire department participated)  
 Fire official’s signature \_\_\_\_\_
- Date of fire drill \_\_\_\_\_  
 Yes \_\_\_\_ No \_\_\_\_ Fire department participated in drill
- Yes \_\_\_\_ No \_\_\_\_ Fire department certified drill (required if fire department participated)  
 Fire official’s signature \_\_\_\_\_

**One Bus Evacuation Drill**

- Date of bus evacuation drill \_\_\_\_\_

**One Law Enforcement Drill, including a school shooting incident held within 90 days of the beginning of the school year. If a date cannot be agreed upon with local law enforcement the drill must still be held.**

- Date of law enforcement drill \_\_\_\_\_  
 Law Enforcement official’s signature \_\_\_\_\_

**Substitute Training - All personnel serving in a substitute capacity have been trained on our school evacuation drills and law enforcement lockdown drills.**

**One Severe Weather and Shelter-in-Place Drill**

- Date of severe weather and shelter-in-place drill \_\_\_\_\_

\_\_\_\_\_  
**Signature of Building Principal**

\_\_\_\_\_  
**Date**

PA 94-0600: During each academic year, schools must conduct a minimum of 3 school evacuation drills to address and prepare students and school personnel for fire incident. One of the 3 school evacuation drills shall require the participation of the appropriate local fire department or district. During each academic year, schools must conduct a minimum of one bus evacuation drill. During each academic year, schools must conduct a minimum of one severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents and may conduct additional severe weather and shelter-in-place drills to account for other incidents, including without limitation earthquakes or hazardous materials. PA 95-1015: During each academic year, schools must conduct one law enforcement drill in accordance with the school’s current emergency and crisis plans, done on days when students are present. P.A. 98-0048 Law enforcement drill shall include a school shooting incident and must be held within the first 90 days of school. PA 100-443. PA 102-395 amends the Lockdown/Law Enforcement drill: to ban use of simulations that mimic an actual school shooter event; to require notifications to school personnel, students, and parents/guardians in advance of the drill; to require the drill to be age and developmentally appropriate; to allow for exemption of students by parents/guardians with the provision of schools providing an alternative safety education to those students; to allow students to ask questions during the drill; and to include school-based mental health professionals and trauma-informed approaches to addressing the well-being of students and personnel. PA103-0197 amends the School Safety Drill Act to provide that, when deciding whether to exempt a student from participating in a walk-through lockdown drill, the administrator and school support personnel shall include the student’s Individualized Education Program team or 504 Plan team in the decision to exempt the student from participating. Public Act 104-0198, effective January 1, 2026. It states that: A school district shall provide training on school evacuation drills and law enforcement lockdown drills to all school personnel serving in a substitute capacity, and that training should be provided in person when available.